

♂ Canadian Centre for Men and Families ♂

CLIENT CONFIDENTIALITY AND CONSENT POLICY

Our Policy on confidentiality is intended to create an atmosphere in which you can use our service(s) without fear of the information discussed being passed on to others. In providing service(s) to you, the need may arise for us to share information with others as it relates to assisting you achieve your goal(s). No information will be shared without your written consent (Refer to Limitations to Confidentiality, as stated below).

CCMF collects personal information so we can provide notice to you of programs and services. We use this information to evaluate, plan and manage our services. We collect only as much information as we need to fulfill our mission. Unless permitted by law, no personal information will be collected about you without first obtaining your consent to the collection and use of that information.

ACKNOWLEDGEMENT OF LIMITATIONS TO CONFIDENTIALITY

All knowledge, which the Canadian Centre for Men and Families has regarding an individual receiving service, is confidential except when:

1. A danger to the community or the individual exists.
2. Where failure to disclose the information will cause greater harm than the disclosure of the information.
3. Where there is a legal responsibility to disclose information.
4. Permission from the client is received, preferably in writing, to disclose information.

(While the CCMF facilitates services and programs, all liabilities and responsibilities fall upon third party professionals who operate under agreement with the CCMF)

Upon my electronic consent, I hereby authorize the **Canadian Centre for Men and Families** to obtain and compile any relevant information on the Intake Form, that might be helpful in the provision of service(s) or to exchange relevant information with the appropriate social, educational, psychological, medical and/or legal authorities.